

Getting Started with Tech Ethics : An introduction to ethics and ethical behaviours for IT professionals
Neil Gordon

BCS Learning & Development Limited (IPS UK) | 9781780176802

£14.99 PB | 160.pp | July 2025

Book
cover

In an era where technology shapes every aspect of our lives, the need for ethical guidance in IT has never been more important. Getting Started with Tech Ethics is your essential resource for understanding and applying ethics in the fast-evolving tech environment.

Getting Started with Quantum Computing : An introduction to tech and coding transformation,
Marco Ugo Gambetta

BCS Learning & Development Limited (IPS UK) | 9781780176765

£14.99 PB | 144.pp | June 2025

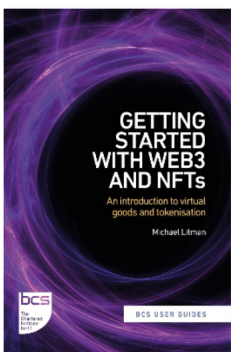
Book
cover

In a world rapidly being reshaped by revolutionary technologies, understanding the potential and ethical implications of quantum computing is paramount. This book empowers readers, from curious enthusiasts to seasoned technologists, with a comprehensive understanding of quantum computing's core principles and practical applications.

Getting Started with web3 and NFTs : An introduction to virtual goods and tokenisation
Michael Litman

BCS Learning & Development Limited (IPS UK) | 9781780176499

£14.99 PB | 112.pp | August 2024

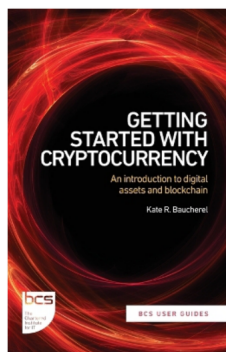


This book is the definitive guide to understanding web3 and NFTs, offering insights and guidance for individuals, educators and brands who are affected by this transformative technology.

Getting Started with Cryptocurrency : An introduction to digital assets and blockchain
Kate R Baucherel

BCS Learning & Development Limited (IPS UK) | 9781780176451

£14.99 PB | 130.pp | April 2024

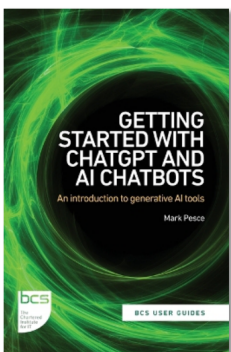


Your clients, suppliers or employees may be among the one in eight adults worldwide who hold crypto assets. How can you ensure that crypto transactions are properly accounted for, legally and safely managed, and used to benefit your business?

Getting Started with ChatGPT and AI Chatbots : An introduction to generative AI tools
Mark Pesce

BCS Learning & Development Limited (IPS UK) | 9781780176413

£14.99 PB | 104.pp | December 2023

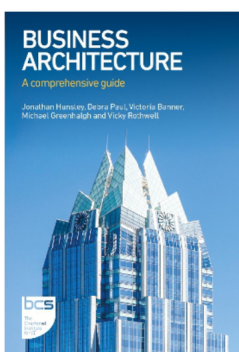


Getting Started with ChatGPT and AI Chatbots explores the 'big three' AI chatbots - OpenAI ChatGPT, Microsoft / Windows Copilot and Google Gemini (Bard) - demystifying their operation, and providing a wealth of tools for thinking about how to talk to these smart tools.

Business Architecture : A comprehensive guide
Jonathan Hunsley

BCS Learning & Development Limited (IPS UK) | 9781780176703

£34.99 PB | 256.pp | January 2025



Business architecture is an evolving professional discipline that is increasing in importance to organisations across the globe. This book is THE guide for all business architects and those that want to find more about this exciting and dynamic discipline, written by an expert team sharing a wealth of knowledge and practical experience.



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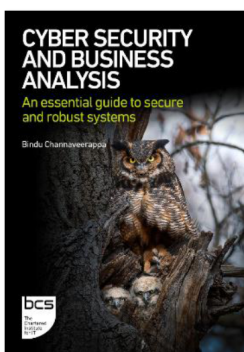


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Cyber Security and Business Analysis : An essential guide to secure and robust systems

Bindu Channaveerappa

BCS Learning & Development Limited (IPS UK) | 9781780176130



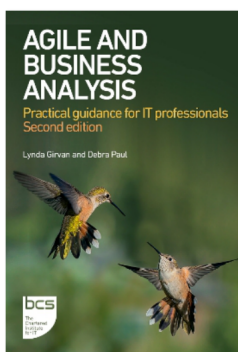
£29.99 PB | 156.pp | June 2024

The imperative of cyber security has never been more pronounced and organisations must remain proactive, anticipating potential risks and evolving their strategies in response.

Agile and Business Analysis : Practical guidance for IT professionals

Lynda Girvan

BCS Learning & Development Limited (IPS UK) | 9781780176178



£39.99 PB | 294.pp | March 2024

Adopting an Agile approach can revolutionise business analysis working practices. Agile focuses on iterative development and incremental delivery of software solutions, enabling a clear focus on customer needs and early delivery of new or enhanced software products.

Business Analysis

Debra Paul

BCS Learning & Development Limited (IPS UK) | 9781780175102



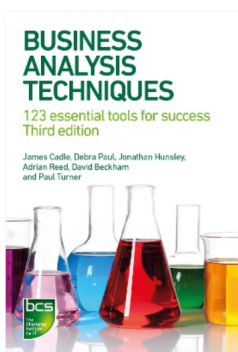
£49.99 PB | 436.pp | July 2020

All organisations need to respond to the challenges within the highly competitive global economy; business analysts are at the forefront of these responses. The 4th edition of this bestselling book provides a comprehensive guide for business analysts, encompassing the key concepts, frameworks techniques needed to provide professional BA services.

Business Analysis Techniques : 123 essential tools for success

James Cadle

BCS Learning & Development Limited (IPS UK) | 9781780175690



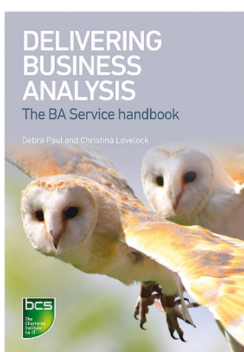
£49.99 PB | 388.pp | August 2021

The development of business analysis as a professional discipline has extended the role of the business analyst who now needs the widest possible array of tools and the skills and knowledge to be able to use each when and where it is required. This new edition provides 123 possible techniques and practical guidance on how and when to apply them.

Delivering Business Analysis : The BA Service handbook

Debra Paul

BCS Learning & Development Limited (IPS UK) | 9781780174686



£39.99 PB | 405.pp | September 2019

This book takes you through the creation and management of a BA service, from setting strategy to recruiting business analysts, to continuous improvement, through to useful supporting tools and technology. Top tips, case studies and worked examples are included throughout.

Business Analyst : Careers in business analysis

Adrian Reed

BCS Learning & Development Limited (IPS UK) | 9781780174280



£19.99 PB | 244.pp | August 2018

This practical guide explores the business analyst role including typical responsibilities and necessary skills. It signposts useful tools and commonly used methodologies and techniques. A visual career roadmap for business analysts is also included, along with case studies and interviews with practising business analysts.



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Software Testing : An ISTQB-BCS Certified Tester Foundation Level guide (CTFL v4.0) - Fifth edition

Geoff Thompson

BCS Learning & Development Limited (IPS UK) | 9781780176383



£44.99 PB | 288.pp | March 2024

This bestselling study guide explains the basic steps of software testing and how to perform effective tests in both traditional and Agile environments. It provides an overview of all key techniques, including dynamic and static, and guidance on exam preparation for the ISTQB Certified Tester Foundation Level exam (current to v4.0)

Test Automation : A manager's guide

Boby Jose

BCS Learning & Development Limited (IPS UK) | 9781780175454



£39.99 PB | 274.pp | September 2021

This comprehensive guide covers test automation in-depth for medium- to large-scale implementations, from the benefits of test automation to defining, building and implementing a test automation approach that is fit-for-purpose, to acquiring and executing test execution tools and frameworks.

Practical Test Design : Selection of traditional and automated test design techniques

István Forgács

BCS Learning & Development Limited (IPS UK) | 9781780174723



£44.99 PB | 331.pp | September 2019

This book presents the key test design techniques, in line with ISTQB, and explains when and how to use them, including in combination, with practical, real-life examples. Automated test design methods are also explored. Tips and exercises are included throughout the book, allowing you to test your knowledge as you progress.

Mobile Testing : An ASTQB-BCS Foundation guide

Rex Black

BCS Learning & Development Limited (IPS UK) | 9781780174044



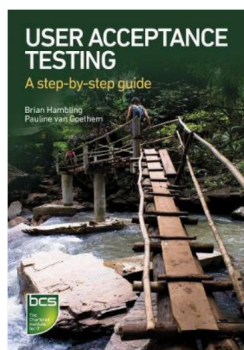
£29.99 PB | 184.pp | August 2018

Mobile testing is the process of testing the functionality, usability and consistency of mobile software. With this essential guide, in line with the ASTQB Certified Mobile Tester syllabus, you will gain the understanding and skills you require to begin your journey to becoming a proficient mobile tester.

User Acceptance Testing : A step-by-step guide

Brian Hambling

BCS Learning & Development Limited (IPS UK) | 9781780171678



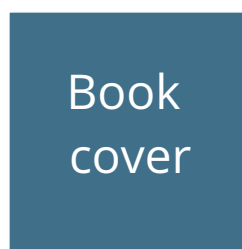
£34.99 PB | 226.pp | May 2013

Every information system brought into service in every type of organisation requires user acceptance testing. This book is a hands-on manual for non-testing specialists to plan and carry out an effective acceptance test of an information system. It also identifies ways of making the process as simple and cost-effective as possible.

Security Architecture

Jeremy Green

BCS Learning & Development Limited (IPS UK) | 9781780177144



£34.99 PB | 224.pp | June 2025

Security Architecture is a driver for proactive, strategic, and comprehensive protection. Whether you are a seasoned security professional or an emerging architect, this book provides actionable insights to help you navigate the complex landscape of modern cybersecurity.



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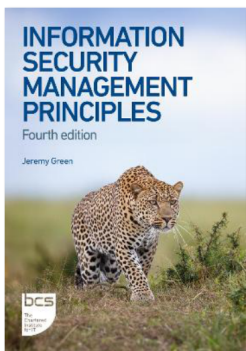


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Information Security Management Principles

Jeremy Green

BCS Learning & Development Limited (IPS UK) | 9781780176932



£49.99 PB | 340.pp | November 2024

In today's technology-driven environment there is an ever-increasing demand for information delivery. A compromise has to be struck between security and availability. This book is a pragmatic guide to information assurance for both business professionals and technical experts.

Cyber Security : The complete guide to cyber threats and protection

David Sutton

BCS Learning & Development Limited (IPS UK) | 9781780175959



£29.99 PB | 222.pp | December 2022

Cyber security has never been more essential than it is today, it's not a case of if an attack will happen, but when. This brand new edition covers the various types of cyber threats and explains what you can do to mitigate these risks and keep your data secure.

Cybercrime : Protecting your business, your family and yourself

Todd Wade

BCS Learning Development Limited (IPS UK) | 9781780175850



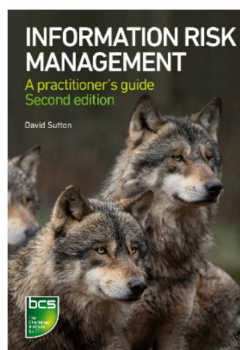
£24.99 PB | 186.pp | June 2022

With a focus on cyber fraud and cyber extortion, this book explores cybercrime from attack methods to impact, with the use of real-world case studies alongside practical suggestions on preventative measures, warning signs of cybercrime and next steps if you find yourself a victim.

Information Risk Management : A practitioners guide

David Sutton

BCS Learning Development Limited (IPS UK) | 9781780175720



£44.99 PB | 274.pp | September 2021

Information risk management (IRM) is about identifying, assessing, prioritising and treating risks to keep information secure and available. This book provides practical guidance to the principles and development of a strategic approach to an IRM programme. The only textbook for the BCS Practitioner Certificate in Information Risk Management.

Cybersecurity ABCs : Delivering awareness, behaviours and culture change

Jessica Barker

BCS Learning & Development Limited (IPS UK) | 9781780174242



£24.99 PB | 146.pp | February 2021

Cybersecurity problems don't always relate to technological faults. Many can be avoided or mitigated through improved cybersecurity awareness, behaviour and culture change (ABCs). This book guides organisations looking to create an enhanced security culture through improved understanding and practice of cybersecurity at an individual level.

Security Operations in Practice : Building effective blue and red teams

Mike Sheward

BCS Learning & Development Limited (IPS UK) | 9781780175065



£34.99 PB | 270.pp | February 2020

This book walks you through how to establish and grow a strong security operations team, including hiring the right people, understanding the business the team is working to protect, knowing when to build a tool rather than buy, and crafting procedures that allow the team to detect and respond to a wide variety of security threats.



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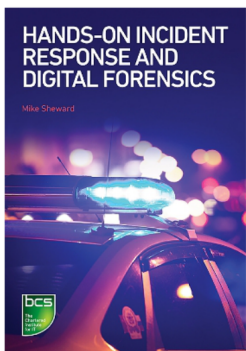


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Hands-on Incident Response and Digital Forensics

Mike Sheward

BCS Learning & Development Limited (IPS UK) | 9781780174204



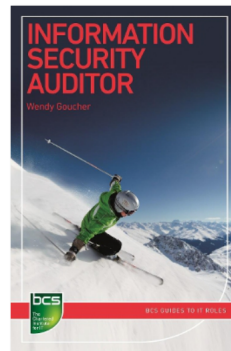
£34.99 PB | 232.pp | July 2018

In this practical guide, the relationship between incident response and digital forensics is explored and you will learn how to undertake each and balance them to meet the needs of an organisation in the event of an information security incident. Best practice tips and real-life examples are included throughout.

Information Security Auditor : Careers in information security

Wendy Goucher

BCS Learning & Development Limited (IPS UK) | 9781780172163



£19.99 PB | 166.pp | March 2016

The role of an information security (or assurance) auditor is vital for identifying security gaps in an organisation's information systems. This practical book gives an excellent introduction to the role, covering areas such as purpose, required skills, responsibilities, interface and career progression as well as tools, standards and frameworks.

Security Architect : Careers in information security

Jon Collins

BCS Learning & Development Limited (IPS UK) | 9781780172200



£19.99 PB | 160.pp | September 2014

Security architects are responsible for maintaining the security of an organisation's computer systems as well as designing, developing and reviewing security architectures that fit business requirements, mitigate risk and conform to security policies. This book gives practical career guidance to those who are interested in the role.

AI in Business : Towards the autonomous enterprise

Sarah Burnett

BCS Learning & Development Limited (IPS UK) | 9781780176673



£34.99 PB | 200.pp | December 2024

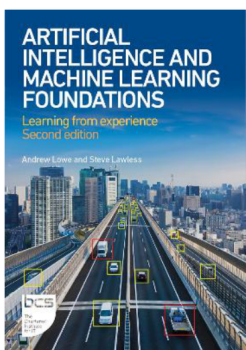
This new edition explores the ever-evolving landscape of the autonomous enterprise and AI. While many companies have already begun their journey towards high automation and AI-powered operations, the landscape continues to shift rapidly.

Artificial Intelligence and Machine Learning Foundations : Learning from experience

Andrew Lowe

Andrew Lowe

BCS Learning & Development Limited (IPS UK) | 9781780176734



£39.99 PB | 168.pp | November 2024

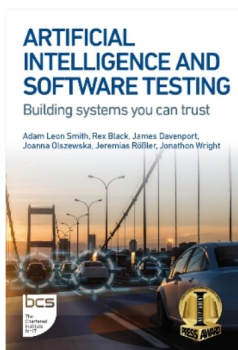
In alignment with BCS AI Foundation and Essentials certificates, this introductory guide provides the understanding you need to start building artificial intelligence (AI) capability into your organisation.

Artificial Intelligence and Software Testing : Building systems you can trust

Adam Leon Smith

Adam Leon Smith

BCS Learning & Development Limited (IPS UK) | 9781780175768



£34.99 PB | 150.pp | March 2022

AI presents a new paradigm in the development of software, representing the biggest change to how we think about quality and testing in decades. Many well known issues around AI manifest as quality management problems. This book explores AI from that angle and is aimed at testing and quality management practitioners who want to understand more.



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Delivering Digital Solutions : Software engineering, testing and deployment

Peter Thompson

BCS Learning & Development Limited (IPS UK) | 9781780177113



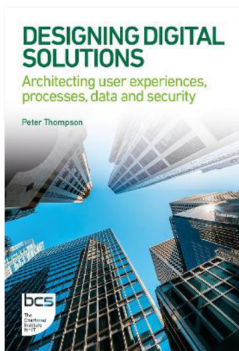
£19.99 PB | 144.pp | August 2025

This book offers practical guidance for the delivery of digital solutions - detailing software engineering and software testing stages essential to deploying a digital solution plus development and support tools. A must read for business analysts, software developers, software testers, solution architects and digital technologists.

Designing Digital Solutions : Architecting user experiences, processes, data and security

Peter Thompson

BCS Learning & Development Limited (IPS UK) | 9781780177083



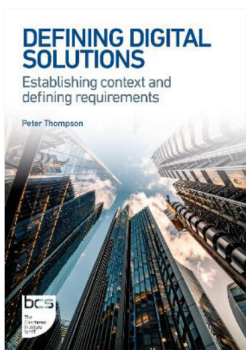
£19.99 PB | 160.pp | May 2025

This book offers practical guidance on architecting digital solutions, including UI, data, process, and security design based on essential requirements as defined. A must read for business analysts, software developers, software testers, solution architects and digital technologists.

Defining Digital Solutions : Establishing context and defining requirements

Peter Thompson

BCS Learning & Development Limited (IPS UK) | 9781780177052



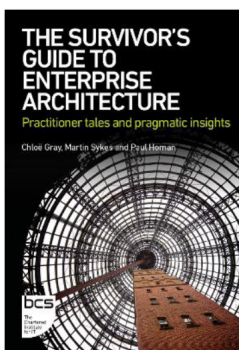
£19.99 PB | 144.pp | April 2025

The complete series will cover the entire life cycle of defining and designing to developing and delivering digital solutions. It will also support the BCS International Diploma in Solution Development and includes extensive references for further study.

The Survivor's Guide to Enterprise Architecture : Practitioner tales and pragmatic insights

Chloë Gray

BCS Learning & Development Limited (IPS UK) | 9781780176963



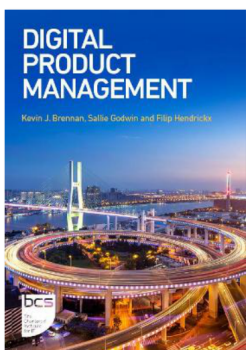
£34.99 PB | 224.pp | February 2025

The Survivor's Guide to Enterprise Architecture equips you with the knowledge and strategies to conquer the complexities of EA and build a successful, fulfilling career.

Digital Product Management

Kevin J. Brennan

BCS Learning & Development Limited (IPS UK) | 9781780175324



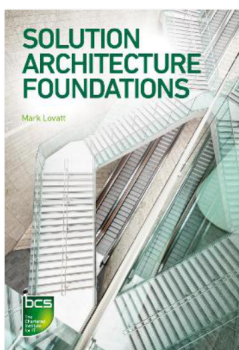
£34.99 PB | 208.pp | September 2022

Digital Product Management demonstrates how to develop new products, launch them into the market and deliver business outcomes through the maturity of your product. With this book, you'll learn how to deliver results, through developing your influence, creating a supportive team culture and managing your own time.

Solution Architecture Foundations

Mark Lovatt

BCS Learning & Development Limited (IPS UK) | 9781780175652



£34.99 PB | 270.pp | August 2021

This authoritative, practical introduction to solution architecture is suitable for new entrants to the field but also of benefit to experienced professionals wishing to consolidate their knowledge and skills. Tools and techniques are presented in context, taking a problem or idea through logical steps to design a holistic, evidence-based solution.



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User Experience Foundations

Nick Voil

BCS Learning & Development Limited (IPS UK) | 9781780173498



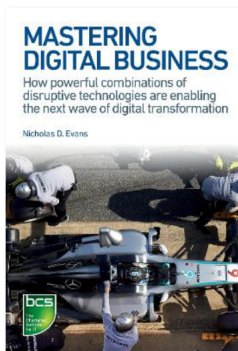
£24.99 PB | 176.pp | July 2020

This book provides a reasoned and authoritative description of what user experience (UX) is, why it works and what tools and techniques are involved, in line with the BCS Foundation Certificate in User Experience, based on ISO 9241-210.

Mastering Digital Business : How powerful combinations of disruptive technologies are

Nicholas Evans

BCS Learning & Development Limited (IPS UK) | 9781780173450



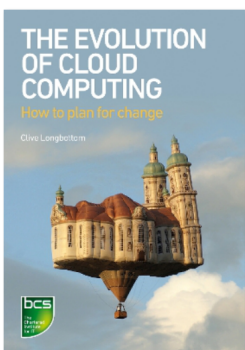
£29.99 PB | 196.pp | January 2017

This strategic guide for business and IT executives focuses on how today's most disruptive technologies can be applied in powerful combinations along with platform business models, mastery of digital services, and leading practices in corporate innovation, to help you develop and execute your digital strategies for competitive advantage.

The Evolution of Cloud Computing : How to plan for change

Clive Longbottom

BCS Learning & Development Limited (IPS UK) | 9781780173580



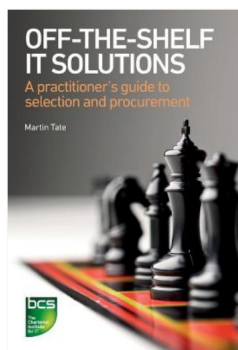
£29.99 PB | 206.pp | December 2017

Cloud computing has been positioned as today's ideal IT platform. This book looks at what cloud promises and how it's likely to evolve in the future. Readers will be able to ensure that decisions made now will hold them in good stead in the future and will gain an understanding of how cloud can deliver the best outcome for their organisations.

Off-The-Shelf IT Solutions : A practitioner's guide to selection and procurement

Martin Tate

BCS Learning & Development Limited (IPS UK) | 9781780172583



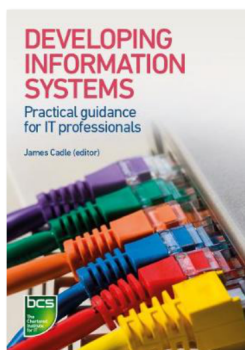
£39.99 PB | 288.pp | March 2015

This practical book presents a proven decision-making process to help IT and business managers select the off-the-shelf software product that best fits the needs of their organisation. Suitable for all sectors, it offers a structured approach to managing stakeholders, requirements and candidate IT vendors.

Developing Information Systems : Practical guidance for IT professionals

James Cadle

BCS Learning & Development Limited (IPS UK) | 9781780172453



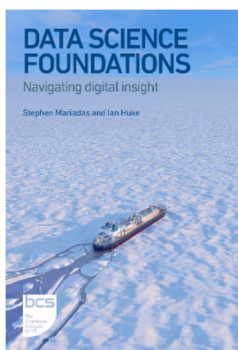
£39.99 PB | 320.pp | September 2014

Systems development is the process of creating and maintaining information systems. This practical book provides a comprehensive introduction to the topic and can also be used as a handy reference guide by those already working in the field. It is the only textbook that supports the BCS Certificate in Systems Development.

Data Science Foundations : Navigating digital insight

Stephen Mariadas

BCS Learning & Development Limited (IPS UK) | 9781780176994



£29.99 PB | 160.pp | May 2025

While data science is powering most modern organisations its technical intricacies often remain confined to a select few.



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Driving Data Projects : A comprehensive guide **Christine Haskell**

BCS Learning Development Limited (IPS UK) | 9781780176239

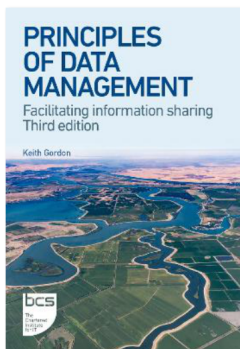


£34.99 PB | 360.pp | February 2024

This book is a compelling guide that empowers readers to navigate the complexities of data projects, fostering a more data-informed culture within their organizations. With practical insights and step-by-step methodologies, this guide provides a clear path on how to drive successful data initiatives in any organization.

Principles of Data Management : Facilitating information sharing **Keith Gordon**

BCS Learning Development Limited (IPS UK) | 9781780175911

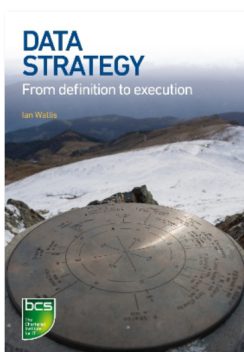


£34.99 PB | 298.pp | July 2022

Data is a valuable corporate asset and its effective management is vital to success. This professional guide covers all the key areas of data management, including database development and corporate data modelling. The new edition adds chapters on linked data, concept systems and big data and artificial intelligence.

Data Strategy : From definition to execution **Ian Wallis**

BCS Learning Development Limited (IPS UK) | 9781780175416

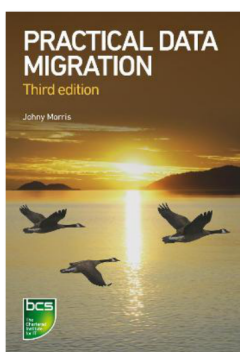


£29.99 PB | 316.pp | August 2021

A well thought out, fit-for-purpose data strategy is vital to modern data-driven businesses. This book is your essential guide to planning, developing and implementing such a strategy, presenting a framework which takes you from data strategy definition to successful strategy delivery and execution.

Practical Data Migration **Johny Morris**

BCS Learning & Development Limited (IPS UK) | 9781780175140

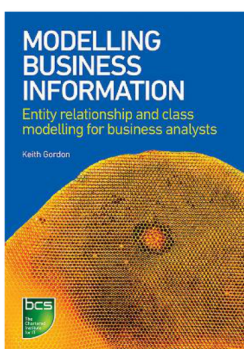


£44.99 PB | 308.pp | October 2020

This book is for executives and practitioners tasked with the movement of data from old systems to a new repository. It uses a series of steps guaranteed to get the reader from an empty new system to one that is working and backed by the user population. Using this proven methodology will vastly increase the chances of a successful migration.

Modelling Business Information : Entity relationship and class modelling for Business **Keith Gordon**

BCS Learning & Development Limited (IPS UK) | 9781780173535

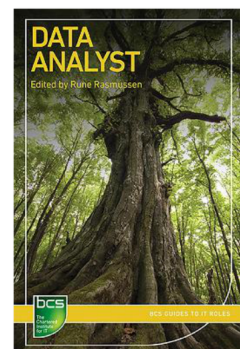


£34.99 PB | 202.pp | August 2017

This is an essential guide to entity relationship and class modelling for business analysts in line with, and beyond, the BCS Data Analysis syllabus.

Data Analyst : Careers in data analysis **Rune Rasmussen**

BCS Learning & Development Limited (IPS UK) | 9781780174327



£19.99 PB | 202.pp | March 2019

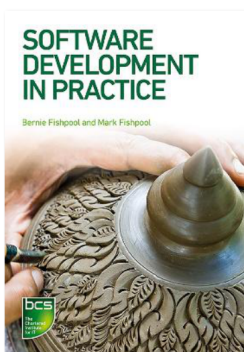
With this book, aspiring data analysts will discover what data analysts do all day, what skills they will need for the role, and what regulations they will be required to adhere to. Practising data analysts can explore useful data analysis tools, methods and techniques, brush up on best practices and look at how they can advance their career.



Software Development in Practice

Bernie Fishpool

BCS Learning & Development Limited (IPS UK) | 9781780174976



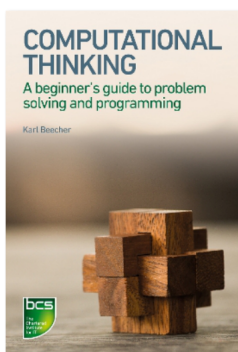
£29.99 PB | 228.pp | August 2020

This book is a pragmatic guide to software development in practice. It explores the inner workings of software development in the context of the industry, covering good practice for software developers and providing you with tools and practical understanding you'll need to advance within the software development world.

Computational Thinking : A beginner's guide to problem-solving and programming

Karl Beecher

BCS Learning & Development Limited (IPS UK) | 9781780173641



£29.99 PB | 306.pp | August 2017

Computational thinking (CT) is a timeless, transferable skill that enables you to think more clearly and logically, as well as a way to solve specific problems. With this book you'll learn to apply computational thinking in the context of software development to give you a head start on the road to becoming an experienced and effective programmer.

Software Developer

Jill Clarke

BCS Learning & Development Limited (IPS UK) | 9781780175010



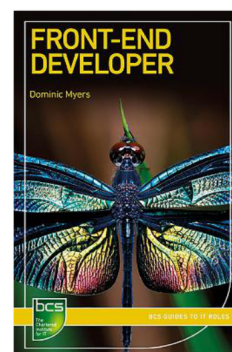
£19.99 PB | 212.pp | May 2020

This book explains the software developer role, including the relevant skills and competencies you will need. Discussion of popular programming languages is covered, as well as tools and techniques of the trade. Career progression tips and software developer case studies round off the book.

Front-End Developer

Dominic Myers

BCS Learning & Development Limited (IPS UK) | 9781780174761



£19.99 PB | 232.pp | June 2020

This book covers the role of front-end developer in terms of typical responsibilities, required skills and relevant tools, methods and techniques. Career progression for front-end developers is also discussed.

ITSM Value Streams : Transform opportunity into outcome

David Billouz

BCS Learning & Development Limited (IPS UK) | 9781780176079



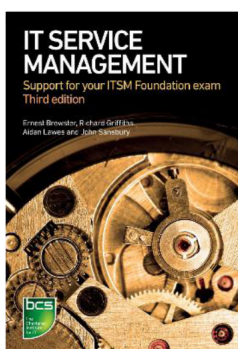
£29.99 PB | 200.pp | June 2023

ITSM Value Streams is a comprehensive guide to organizations on how to effectively utilise IT services to achieve business outcomes. It emphasizes the importance of understanding the value streams that flow through an organization and how IT services can be configured and applied to co-create value between IT service providers and consumers.

IT Service Management : Support for your ITSM Foundation exam

John Sansbury

BCS Learning & Development Limited (IPS UK) | 9781780173184



£34.99 PB | 226.pp | March 2016

Covering the latest thinking in IT service management, this new edition provides a comprehensive introduction for those preparing for their ITSM foundation exam.



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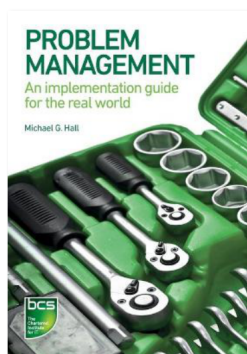


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Problem Management : An implementation guide for the real world

Michael G. Hall

BCS Learning & Development Limited (IPS UK) | 9781780172415



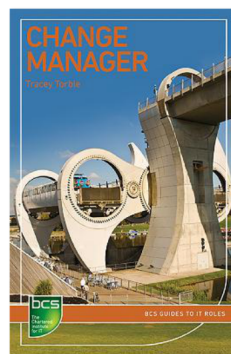
£34.99 PB | 190.pp | November 2014

Problem management is the IT service management process that tends to return more benefits more quickly than any of the others. This book offers real-world guidance on all aspects of implementing and running an effective problem management function. It gives IT practitioners, consultants and managers the tools to add real value to their businesses.

Change Manager : Careers in IT service management

Tracey Torble

BCS Learning & Development Limited (IPS UK) | 9781780174648



£19.99 PB | 248.pp | July 2019

Change management is about the control of all changes that have an effect on the IT services and hence, the business of an organisation. This practical book describes the change manager role in depth including purpose, required skills and career progression. It also covers relevant tools, standards and frameworks.

Service Level Manager : Careers in IT service management

John Sansbury

BCS Learning & Development Limited (IPS UK) | 9781780172941



£19.99 PB | 152.pp | July 2017

The role of service level manager is critical in that the agreements negotiated with customers should inform the activities of the service provider. This book aims to help those whose role is to establish, negotiate, manage or update service level agreements and to use these as the basis of continual service improvement.

Business Relationship Manager : Careers in IT service management

Ernest Brewster

BCS Learning & Development Limited (IPS UK) | 9781780172507



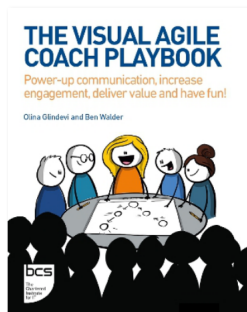
£19.99 PB | 190.pp | June 2014

Business relationship management (BRM) is crucial for building and maintaining strong relationships between a service provider and customer. This highly accessible introduction to the role of a BRM manager gives practical guidance to those new to the role or interested in getting a better understanding of what it entails.

The Visual Agile Coach Playbook : Power-up communication, increase engagement, deliver value

Oliņa Glindevi

BCS Learning & Development Limited (IPS UK) | 9781780176611



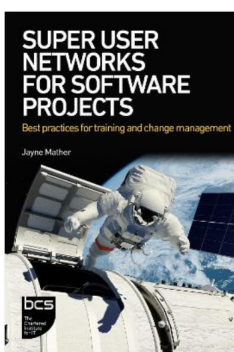
£34.99 PB | 304.pp | August 2024

The Visual Agile Coach Playbook combines the power of visuals with the agile growth mindset to provide effective ideas and solutions for improved communication, engagement and delivery of value in a fun and motivating package!

Super User Networks for Software Projects : Best practices for training and change management

Jayne Mather

BCS Learning & Development Limited (IPS UK) | 9781780176109



£34.99 PB | 216.pp | July 2023

This book is designed to help professionals responsible for delivering change project in organisations by introducing the Super User Model and how to use it. It provides the tools, techniques, and theory needed to plan out where and how Super Users can add value and how to manage Super User Networks for sustained benefits.



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Agile From First Principles

Lynda Girvan

BCS Learning & Development Limited (IPS UK) | 9781780175799



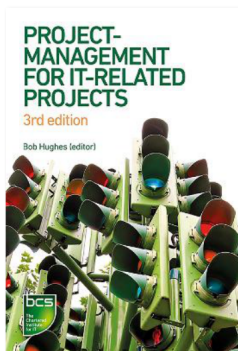
£29.99 PB | 284.pp | May 2022

This book is an introductory guide to agile principles, values and mindset that will equip individuals and teams, regardless of role, to apply Agile from first principles. Practical examples are used throughout to bring real-world context to agile theory. This book is ideal for those wanting to achieve the BCS Foundation Certificate in Agile.

Project Management for IT-Related Projects : 3rd edition

Bob Hughes

BCS Learning & Development Limited (IPS UK) | 9781780174846



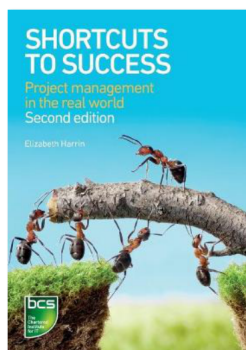
£29.99 PB | 162.pp | August 2019

Ideal for IT practitioners with project management responsibility, this book explains the principles of IT-related project management, covering key areas such as project planning, monitoring and control, change and risk management and communication between project stakeholders. This edition introduces the latest thinking, terminology and standards.

Shortcuts to success : Project management in the real world

Elizabeth Harrin

BCS Learning & Development Limited (IPS UK) | 9781780171715



£34.99 PB | 242.pp | May 2013

This highly accessible book gives advice to project managers who need to get up to speed quickly. It includes hints and tips on managing budget, time, scope and people. This updated edition reflects changes to working practices such as the use of social media and collaboration tools. SHORTLISTED FOR THE 2014 CMI MANAGEMENT BOOK OF THE YEAR.

Project Manager : Careers in IT project management

Elizabeth Harrin

BCS Learning & Development Limited (IPS UK) | 9781780174167



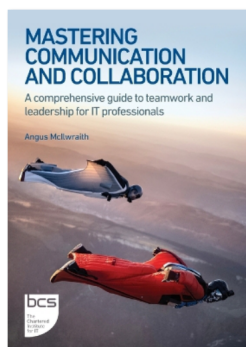
£19.99 PB | 216.pp | July 2018

This book is a highly accessible guide to being a project manager (PM), particularly a project manager working within an IT field. The role is set out with reference to required skills, competencies and responsibilities. Tools, methods and techniques for project managers are covered, including Agile approaches.

Mastering Communication and Collaboration : A comprehensive guide to teamwork and leadership

Angus McIlwraith

BCS Learning & Development Limited (IPS UK) | 9781780176048



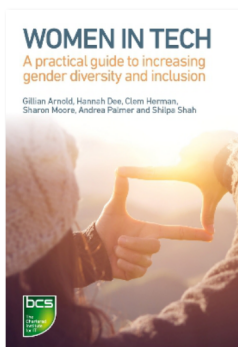
£24.99 PB | 122.pp | November 2023

As organisations shift towards a digital-first approach, the need for individuals with strong business acumen, interpersonal skills, and leadership capabilities has never been greater. This book aims to equip IT professionals with the knowledge and skills needed to collaborate and communicate effectively in today's fast-paced digital landscape.

Women in Tech : A practical guide to increasing gender diversity and inclusion

Gillian Arnold

BCS Learning & Development Limited (IPS UK) | 9781780175614



£24.99 PB | 240.pp | July 2021

This guide offers expertise, initiatives and true stories to support those wishing to bring greater gender diversity into the workplace. It aims to inform regarding background, theory and policy; advise on concrete actions that can be undertaken, and to be an exemplar for the tech industry in the form of real-world case studies.



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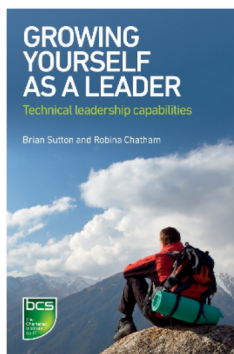
Growing Yourself As A Leader : Technical Leadership Capabilities

Brian Sutton

BCS Learning & Development Limited (IPS UK) | 9781780173917

£9.99 PB | 122.pp | February 2018

In this book, management experts Brian Sutton and Robina Chatham describe six management techniques to help you develop your leadership capabilities and grow as a leader. With real life examples, tips and mini exercises, you'll also boost your soft skills as you progress your personal and professional development.



NLP for Business Analysts : Developing agile mindset and behaviours

Peter Parkes

BCS Learning & Development Limited (IPS UK) | 9781780172811

£34.99 PB | 256.pp | October 2016

Business analysis is becoming less about managing tools and processes and more about delivering through people. This is the only book on neuro-linguistic programming written specifically for business analysts. It will equip them to communicate across cultures, resolve conflicts, motivate teams and become better leaders.



NLP for Project Managers : Make things happen with neuro-linguistic programming

Peter Parkes

BCS Learning & Development Limited (IPS UK) | 9781906124687

£34.99 PB | 240.pp | March 2011

Project management is becoming less about managing tools and processes and more about delivering through people. This is the only book on Neurolinguistic Programming written specifically for project managers. It will equip them to communicate across cultures, resolve conflicts, motivate teams and become better leaders.



The Art of IT Management : Practical tools, techniques and people skills

Robina Chatham

BCS Learning & Development Limited (IPS UK) | 9781780172903

£29.99 PB | 190.pp | November 2015

Being an IT manager for the first time can be daunting. With a focus on practical advice, this book will provide you with tried and tested hints and tips, case studies and examples from the world of IT management, showing you that management is about people rather than process or procedure; it is an art rather than a science.



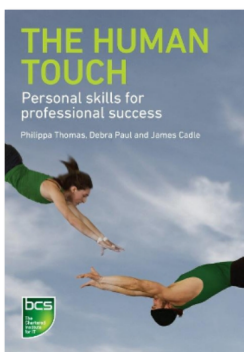
The Human Touch : Personal skills for professional success

Philippa Thomas

BCS Learning & Development Limited (IPS UK) | 9781906124915

£29.99 PB | 256.pp | December 2012

Strong interpersonal skills are a fundamental requirement in all work environments. This book provides expert guidance for IT and other professionals on key skills including: building rapport; team working; leadership; negotiation; written communication; managing conflict; presentation skills; coaching and mentoring; problem solving.



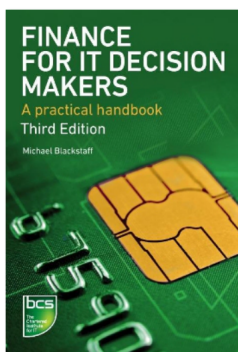
Finance for IT Decision Makers : A practical handbook

Michael Blackstaff

BCS Learning & Development Limited (IPS UK) | 9781780171227

£44.99 PB | 278.pp | September 2012

Many IT professionals lack understanding of the financial principles on which decisions about IT should be based. This book is ideal for all IT decision makers who wish to conquer their fear of finance or refresh existing knowledge. The new edition is updated with International Financial Reporting Standards (IFRS) terminology.



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Data Protection and Compliance : Third Edition **Stewart Room**

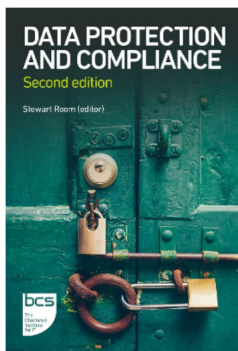
BCS Learning & Development Limited (IPS UK) | 9781780177021



£49.99 PB | 380.pp | December 2025

Data Protection and Compliance : Second edition **Stewart Room**

BCS Learning & Development Limited (IPS UK) | 9781780175249



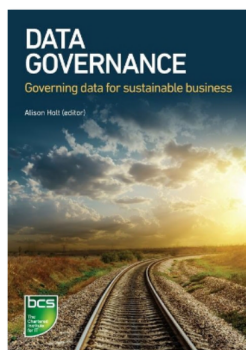
£49.99 PB | 416.pp | November 2021

This comprehensive guide for those with little or no legal knowledge provides detailed analysis of current data protection laws. It enables the reader to operationalise a truly risk-based approach to data protection and compliance, beyond just emphasis on regulatory frameworks and legalistic compliance.

Data Governance : Governing data for sustainable business

Alison Holt

BCS Learning & Development Limited (IPS UK) | 9781780173757

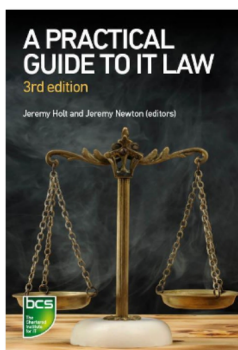


£44.99 PB | 150.pp | May 2021

This book is a guide to developing strategy and policy for data governance, in line with the developing ISO 38505 governance of data standards. It will assist an organisation wanting to become more of a data driven business by explaining how to assess the value, risks and constraints associated with collecting, using and distributing data.

A Practical Guide to IT Law **Jeremy Holt**

BCS Learning & Development Limited (IPS UK) | 9781780174884



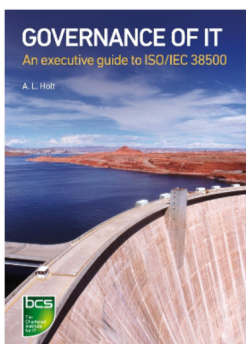
£49.99 PB | 256.pp | December 2020

This comprehensive guide for management professionals discusses the IT-related legal issues faced by businesses on a daily basis. Legal concepts and terminology are notoriously difficult for non-specialists, but this book explains in plain English the most relevant legal frameworks and gives examples from actual cases.

Governance of IT : An executive guide to ISO/IEC 38500

Alison Holt

BCS Learning & Development Limited (IPS UK) | 9781780171548

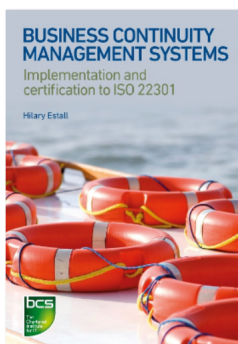


£39.99 PB | 146.pp | September 2013

Directors and government ministers across the world are increasingly being held accountable for failed or sub-standard IT systems. This valuable book helps IT teams and senior executives to create a safe and robust governance framework for their organisation by applying the principles of the ISO Governance of IT Standard 38500 on IT activity.

Business Continuity Management Systems : Implementation and certification to ISO 22301 **Hilary Estall**

BCS Learning & Development Limited (IPS UK) | 9781780171463



£34.99 PB | 128.pp | September 2012

This practical guide is written for organisations that are implementing a business continuity management system and certification in line with ISO 22301. It will prove invaluable for those new to business continuity management or to management systems. Enriched with self-assessment checklists, worksheets and top tips.



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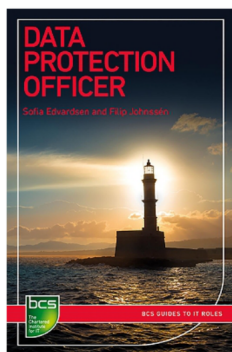


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Data Protection Officer

Filip Johnssén

BCS Learning & Development Limited (IPS UK) | 9781780174365



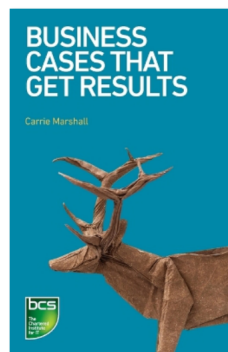
£19.99 PB | 258.pp | February 2021

This practical guide to the DPO role encompasses the key activities you'll need to manage to succeed as a DPO. Coverage includes data protection fundamentals and processes, understanding risk and relevant standards, frameworks and tools, with DPO tips also embedded throughout the book and case studies included to support practice-based learning.

Business Cases That Get Results

Carrie Marshall

BCS Learning & Development Limited (IPS UK) | 9781780174556



£9.99 PB | 60.pp | January 2019

In this book you'll discover the do's and don'ts of pitching your ideas through a business case. You'll learn what the essential components of a business case are, including what key questions you should be answering, how to structure your business case, factors to consider when thinking about benefits and risks, and how best to tackle ROI.

Business Writing for Technical People

Carrie Marshall

BCS Learning & Development Limited (IPS UK) | 9781780174457



£9.99 PB | 84.pp | November 2018

In this book you'll discover how to give your communication skills an upgrade, exploring the tips and tricks that will enable you to write effectively and persuasively for any audience. You'll discover how to optimise your words for maximum impact, which terrible traps to avoid and how to make your expertise and enthusiasm even more infectious.

Technical Writing for Business People

Carrie Marshall

BCS Learning & Development Limited (IPS UK) | 9781780174464



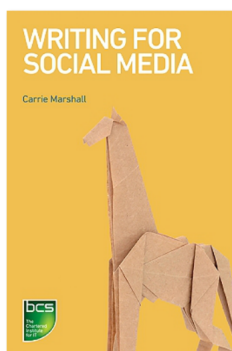
£9.99 PB | 70.pp | November 2018

Technical writing needs to be clear and it needs to be precise. This book shows you how to achieve this and more. Whatever the content or context, in this book you'll discover the essential tools and resources that you need to create technical writing that works for everyone.

Writing for Social Media

Carrie Marshall

BCS Learning & Development Limited (IPS UK) | 9781780174501



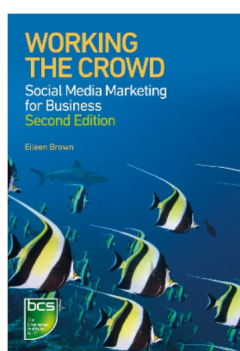
£9.99 PB | 80.pp | November 2018

Engaging with customers through social media is essential for businesses in this day and age. Writing for social media can be difficult to get right and even big brands can get it wrong. This book walks you through how to deliver maximum benefit for your business through your social media writing.

Working the Crowd : Social media marketing for business

Eileen Brown

BCS Learning & Development Limited (IPS UK) | 9781780171265



£29.99 PB | 188.pp | June 2012

Engaging with social media such as Facebook, Twitter, blogs and social news sites is now a key part of global business communications. This book is an excellent resource for anyone planning a social media strategy or individual campaign. The new edition covers the latest thinking, practices and technology such as Google+.



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Digital Marketer

Eileen Brown

BCS Learning & Development Limited (IPS UK) | 9781780174006



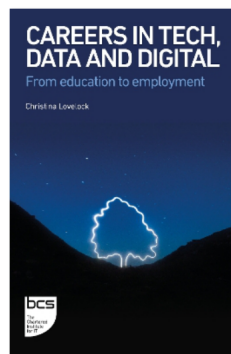
£19.99 PB | 176.pp | November 2018

This book is your guide to becoming an efficient and effective digital marketer, covering the expertise and skills you will need; how to stay current and future-proof your career; useful digital marketing tools, channels, frameworks and procedures; how to measure campaign success, and how to take the next steps in your digital marketing career.

Careers in Tech, Data and Digital : From education to employment

Christina Lovelock

BCS Learning & Development Limited (IPS UK) | 9781780176642



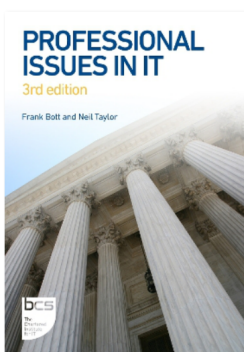
£19.99 PB | 284.pp | August 2024

Getting into tech doesn't have to mean learning how to code. There are a wide range of roles in data, digital and tech, and this book showcases the breadth of interesting, creative, and collaborative roles available.

Professional Issues in IT

Frank Bott

BCS Learning Development Limited (IPS UK) | 9781780175881



£29.99 PB | 236.pp | August 2022

This book addresses the social, legal, financial, organisational and ethical issues relevant to IT professionals. It is designed to accompany the BCS HEQ 'Diploma in IT' core module: Professional Issues in Information Systems Practice. This new edition covers the social and legal implications of recent changes to legislation and technology.

Technical Training Management : Commercial skills aligned to the provision of successful training

CEdMA Europe

BCS Learning & Development Limited (IPS UK) | 9781780174808



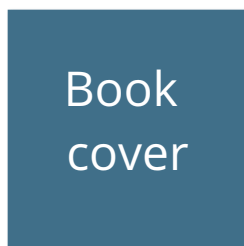
£29.99 PB | 316.pp | May 2019

With technical skills in ever increasing demand and software updates coming thick and fast, the need for technical training is rising rapidly. This book is the essential guide to establishing, managing, growing and controlling a technical training business within a national or global organisation.

BCS Glossary of Computing

BCS Academy Glossary Working Party

BCS Learning & Development Limited (IPS UK) | 9781780173269



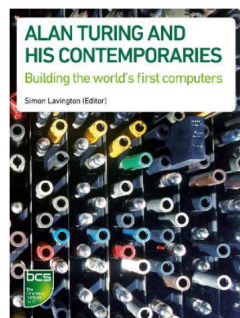
£29.99 PB | 510.pp | September 2016

This unrivalled study aid and reference tool is divided into themed sections making it much more than just a list of definitions. It is designed to support those taking computer courses or courses where computers are used, including GCSE, A-Level and 14-19 Functional Skills qualifications, in schools and further education colleges.

Alan Turing and his Contemporaries : Building the world's first computers

Simon Lavington

BCS Learning & Development Limited (IPS UK) | 9781906124908



£24.99 PB | 126.pp | February 2012

Secret wartime projects in areas such as code-breaking, radar and ballistics produced a wealth of ideas and technologies that kick-started the development of digital computers. This is the story of the people and projects that flourished in the post-war period. Their influence is still discernable deep down within today's hardware and software.



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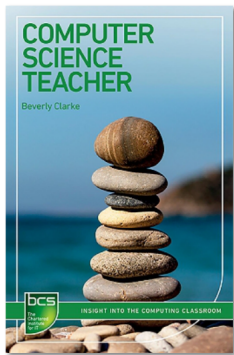
*Computer Science Teacher : Insight into the
computing classroom*

Beverly Clarke

BCS Learning & Development Limited (IPS UK) | 9781780173948

£19.99 PB | 280.pp | August 2017

This book explores the role of Computer Science Teacher in a secondary school environment. An overview of secondary school computing is covered, along with what the role encompasses, the attributes, knowledge and skills required to be a success and useful standards, tools, methods and techniques you can employ.



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