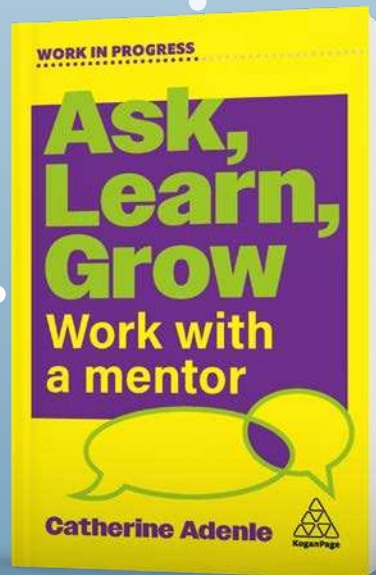
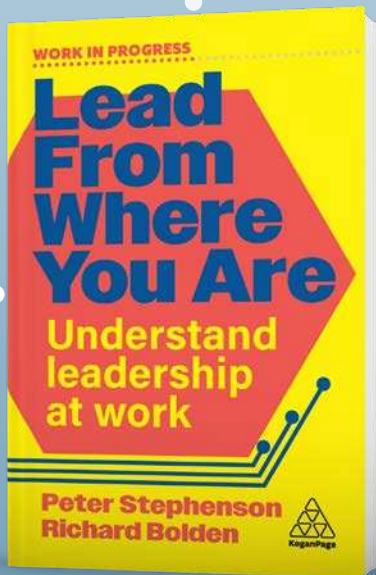
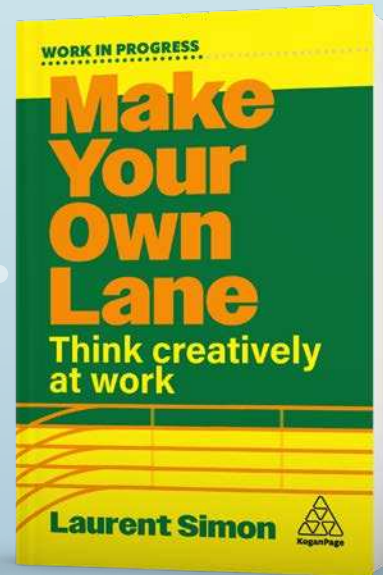
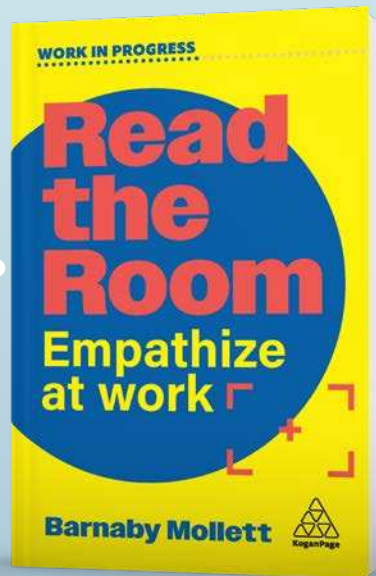
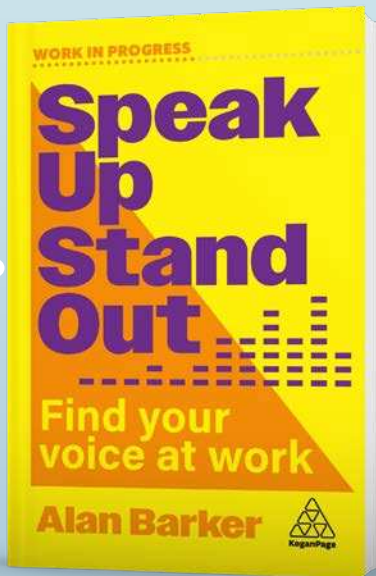


WORK IN PROGRESS

YOU DON'T HAVE TO HAVE IT ALL FIGURED OUT



Work in Progress is a practical, jargon-free series for anyone building confidence in their career whether stepping into a new role, switching paths, or simply figuring things out along the way. Designed for everyone, these books offer essential guidance on the things no one teaches you like speaking up, navigating setbacks, managing your time, and understanding what “professional” actually means.





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Advice on careers & achieving
success
Business communication &
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Alan Barker is Managing Director of Kairos Training Limited, a specialist consultancy dedicated to developing creativity and communication skills. A prolific writer, he is the author of Improve your Communication Skills, How to be Better at Managing People, 30 Minutes to Brainstorm Great Ideas, 30 Minutes Before a Meeting and How to Manage Meetings (all published by Kogan Page).

Speak Up, Stand Out

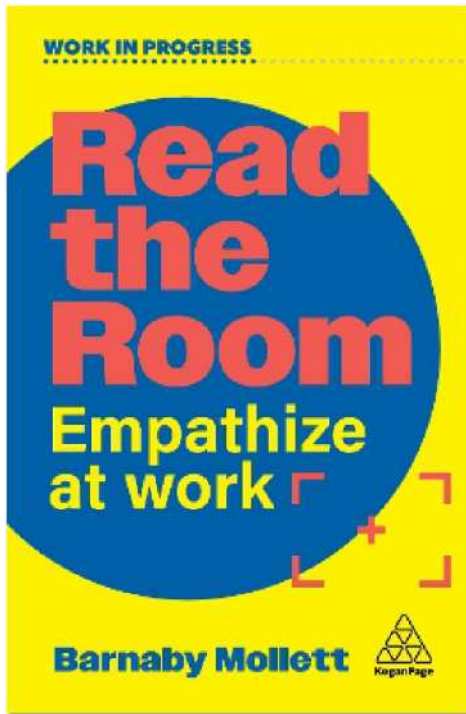
Find Your Voice at Work

Kogan Page Ltd (John Wiley & Sons Ltd)

03 June 2026

Develop the confidence and clarity to speak up, share your ideas and make your voice count at work.

If you've just entered the workforce, it can be difficult to know how and when to express yourself in conversation. Being in a professional situation for the first time can be an intimidating experience, and yet you'll be keen to make your points and share your perspectives and ideas. Speak Up, Stand Out aims to show you how to do exactly this. It considers the anatomy of a voice, the different modes of influence, thinking on the spot and how to speak up in meetings. There is also an extended consideration of the different components of making a presentation (managing yourself, managing the material, and managing the audience). If you've just started your career, gaining the confidence to express yourself with clarity and gravitas will be one of your keys to success; this book shows you how. You don't have to have it all figured out. Work in Progress is a series for anyone building confidence at work, whether you're stepping into a new role, switching paths or figuring things out as you go. These books help you build essential skills like speaking up, navigating setbacks and working with mentors, all without the pressure. Straightforward and practical, they make sense of the things no one teaches you, like what "professional" actually looks like. No jargon. Just real advice to help you grow with confidence, at your own pace. Because learning how to work is part of the job.



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Barnaby Mollett is a career coach, professional skills trainer and team leader experienced in supporting and engaging diverse groups of students, clients, and stakeholders in businesses and educational institutions. He's worked at a number of universities - the London School of Economics (LSE), University College London (UCL), and Imperial College London - following his own experience studying economics at the University of Cambridge - and is a Senior Fellow of AdvanceHE (SFHEA).

Read the Room

Empathize at Work

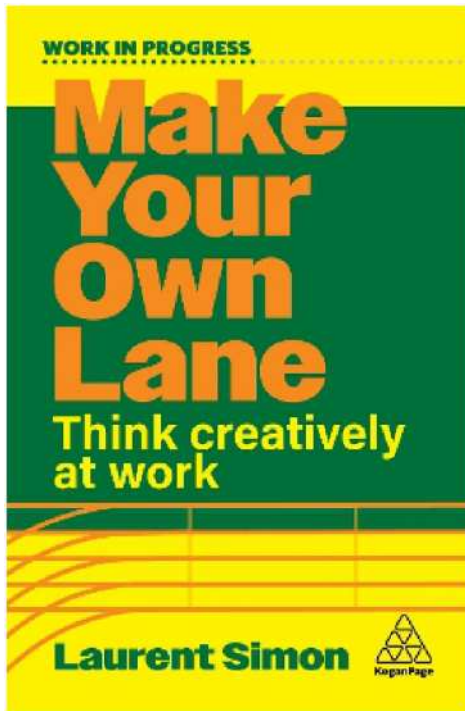
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Learn how to build stronger relationships at work by understanding others and responding with empathy.

Understanding others, having empathy and showing emotional intelligence are critical in the workplace. Those entering the workforce often haven't been prepared with the tools and techniques to effectively develop these skills in a working environment, however, despite them being critical for success. Read the Room shows you how to build the ability to be empathetic and use human intelligence to interpret meaning, manage relationships and think critically. The transition from education to employment is one which widens the array of individuals you work with, report into and support, internally and externally. Once you understand how to work with empathy, you'll understand how to thrive in your new professional setting. You don't have to have it all figured out. Work in Progress is a series for anyone building confidence at work, whether you're stepping into a new role, switching paths or figuring things out as you go. These books help you build essential skills like speaking up, navigating setbacks and working with mentors, all without the pressure. Straightforward and practical, they make sense of the things no one teaches you, like what "professional" actually looks like. No jargon. Just real advice to help you grow with confidence, at your own pace. Because learning how to work is part of the job.





Make Your Own Lane

Think Creatively at Work

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Your go-to guide for thinking and solving problems creatively at work.

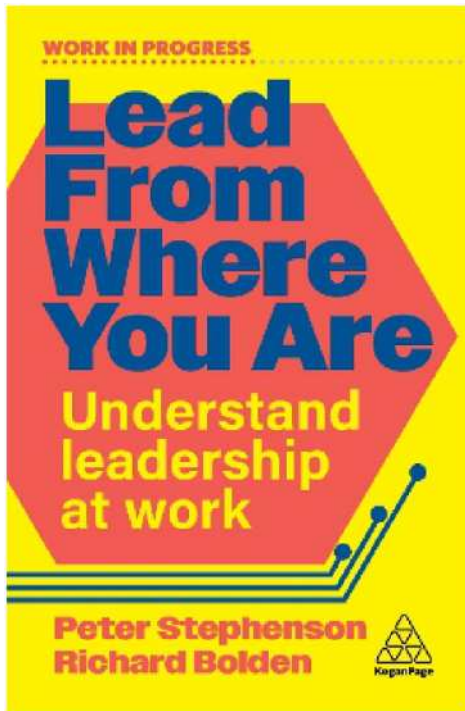
The professional landscape is increasingly automated and evolving. With AI taking on more and more tasks and disruption becoming ever more common, creative thinking has become the key skill of the day. If you're a young professional, you need to be able to think around topics, find multiple ways of solving a problem, develop new approaches to their work and find ways to enhance existing processes. *Make Your Own Lane* shows you how to create by association and elimination and draw inspiration from the world around you to truly unlock your creative mind and hone your own approach to work. Once you've read this book, you'll understand what this skill looks like on a practical level as well as how to display creativity in job applications, interviews and the first 100 days of a role, equipping you for the workforce of the future. You don't have to have it all figured out. *Work in Progress* is a series for anyone building confidence at work, whether you're stepping into a new role, switching paths or figuring things out as you go. These books help you build essential skills like speaking up, navigating setbacks and working with mentors, all without the pressure. Straightforward and practical, they make sense of the things no one teaches you, like what "professional" actually looks like. No jargon. Just real advice to help you grow with confidence, at your own pace. Because learning how to work is part of the job.

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Advice on careers & achieving
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Business & management

Laurent Simon is chief creative officer at BMB, a creative advertising agency who are committed to unexpected ideas for solving business problems. Over the course of his career, Laurent has worked at most of London's top agencies and won over 400 awards for both creativity and effectiveness for the likes of the BBC, John Lewis, Google, or Boots to name a few. From 2020 to 2022, he was named a Top 20 Creative Leader in the UK. His work has also been exhibited in 5 museums around the world, including the National Portrait Gallery. He is based in London, UK.



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Management: leadership & motivation
Advice on careers & achieving success

Dr. Peter Stephenson is Lecturer in Leadership and Management at the University of Exeter Business School. Prior to commencing his academic career Peter had a career in a commerce and as an entrepreneur founding and successfully exiting two businesses. With a passion for the practical applicability of leadership Peter's research is centred around the perspective that leadership is a collective phenomenon. The influence of communicative processes, internal and external influences, power dynamics, and a nuanced consideration of ethics have all been a part of Peter's research to date.

Lead From Where You Are

Understand Leadership at Work

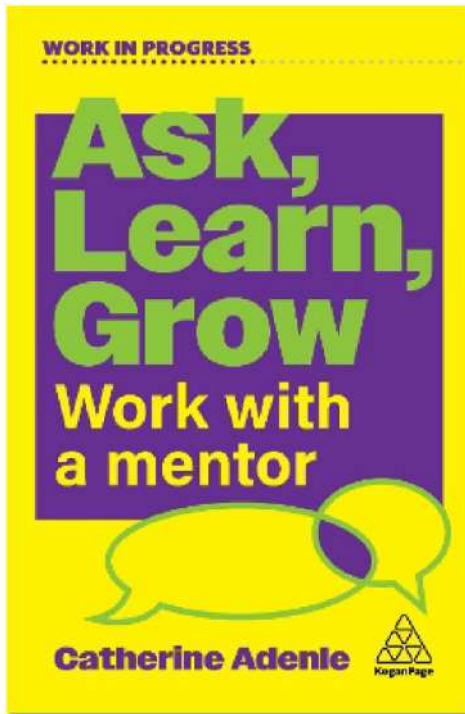
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Learn how to build influence, communicate with purpose and lead confidently, whatever your role.

When you've just entered the workforce, understanding how leadership works and how you can contribute to it can be a challenge. *Lead From Where You Are* is a practical guide to leadership for those at an early stage of their career. It will show you how to have a positive influence no matter the level you're working at, help you understand the power structures you will be operating in and explain what leadership looks like in different organisations. Throughout, this book makes the point that leadership is a collective process that is contributed to by everyone in a company. Once you've finished, you'll understand how you can take part in this process from your junior position in the workplace. You don't have to have it all figured out. *Work in Progress* is a series for anyone building confidence at work, whether you're stepping into a new role, switching paths or figuring things out as you go. These books help you build essential skills like speaking up, navigating setbacks and working with mentors, all without the pressure. Straightforward and practical, they make sense of the things no one teaches you, like what "professional" actually looks like. No jargon. Just real advice to help you grow with confidence, at your own pace. Because learning how to work is part of the job.





Ask, Learn, Grow

Work With a Mentor

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Get the guidance, feedback and support you need to grow by learning how to find and work with the right mentor.

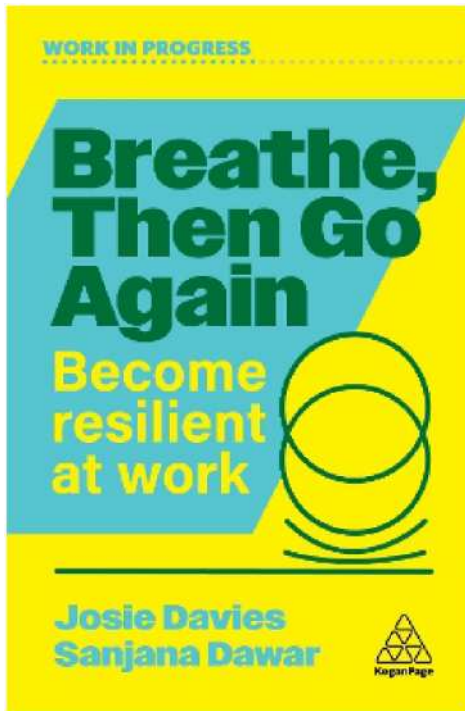
Having a mentor can be a rapid route to success for those who have just entered the workplace. By connecting with one, you can receive vital guidance as you move through your career, learning to avoid common pitfalls, identify your goals and hone your skillset. Ask, Learn, Grow explains how to establish this relationship, what you should be looking for in a prospective mentor, and how to take feedback positively. Once you're working with a mentor, you'll find doors opening that you didn't even know existed. You don't have to have it all figured out. Work in Progress is a series for anyone building confidence at work, whether you're stepping into a new role, switching paths or figuring things out as you go. These books help you build essential skills like speaking up, navigating setbacks and working with mentors, all without the pressure. Straightforward and practical, they make sense of the things no one teaches you, like what "professional" actually looks like. No jargon. Just real advice to help you grow with confidence, at your own pace. Because learning how to work is part of the job.

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Catherine Adenle is the founder of Catherine's Career Corner, a career site empowering and inspiring ambitious candidates of all ages and professions to thrive and work smarter in their careers. She is based in Oxford, UK.



Breathe, Then Go Again

Become Resilient at Work

Kogan Page Ltd (John Wiley & Sons Ltd)

03 June 2026

Your go-to guide for developing resilience, overcoming self-doubt and thriving at work.

Entering the workforce for the first time brings numerous new challenges and setbacks, and it's vital to be able to manage these and move forward with purpose. In spite of all your qualifications, you can develop imposter syndrome, become convinced of your inability to progress, and take failure to heart. *Breathe, Then Go Again* shows you how to cope with setbacks, build self-discipline and overcome self-doubt in your workplace. There will be an examination of how best to handle stress, looking at real-world examples and sharing coaching exercises to help you change habits, maintain self-care and improve overall well-being. Once you've read this book, you'll be able to face any challenge at work head on, dusting yourself off and going again. You don't have to have it all figured out. *Work in Progress* is a series for anyone building confidence at work, whether you're stepping into a new role, switching paths or figuring things out as you go. These books help you build essential skills like speaking up, navigating setbacks and working with mentors, all without the pressure. Straightforward and practical, they make sense of the things no one teaches you, like what "professional" actually looks like. No jargon. Just real advice to help you grow with confidence, at your own pace. Because learning how to work is part of the job.

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Advice on careers & achieving
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Assertiveness, motivation &
self-esteem

Josie Davies is a career coach with experience in various sectors, including government, charities and commercial. She helps people reconnect with their strengths and inner resources to support them towards achieving their career aspirations. She is based in London, UK. **Sanjana Dawar** works at a social impact firm. She is passionate about helping young professionals navigate the early stages of their careers. Sanjana blends practical career advice with psychological insights to empower those in their early career to make confident and informed decisions. She is based in London, UK.